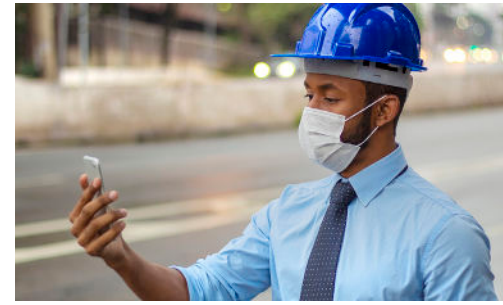




Responsible RestartOhio



Recommended Best Practices

- Employees must perform daily symptom assessment*
- Require employees to stay home if symptomatic
- Require regular handwashing
- Stagger or limit arrivals of employees and guests
- Personnel should work from home if possible

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- Daily disinfection of desks and workstations
 - Change shift patterns (e.g. fewer shifts)
 - Stagger lunch and break times

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- Daily deep disinfection of high-contact surfaces
 - Space factory floor to allow for distancing
 - Regulate max number of people in cafeterias/ common spaces
 - Establish maximum capacity (e.g. 50% of fire code)

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- Immediately isolate and seek medical care for any individual who develops symptoms while at work
 - Contact the local health district about suspected cases or exposures
 - Shutdown shop/floor for deep sanitation if possible

**Daily symptom assessments should include taking your temperature with a thermometer and monitoring for fever. Also watch for coughing or trouble breathing.*